

St. John the Baptist Church, Colsterworth

Brief for an Architect

Colsterworth Church Isaac Newton Project

(www.newtonlearningcentre.co.uk)



LOTTERY FUNDED

Colsterworth PCC wishes to appoint an architect to support the church to help plan the reordering of the church to provide modern facilities, to restore the Newton family chapel and to create a heritage learning centre.

This document is a brief for the outline stage of the project and aims to support the development of a round one Heritage Lottery Fund application to the Heritage Lottery funding stream.

A Resilient Heritage grant from the Heritage Lottery Fund and a grant from the Lincoln Diocese's Transformation Fund have been awarded to finance this stage of the project.

Fee available: £8,000 (inclusive of VAT where applicable).

Introduction

St. John the Baptist, Colsterworth is a Grade I listed building spanning many centuries in construction from the 11th Century through to a major re-ordering in 1876 carried out by James Fowler of Louth. There is a carved stone on the tower with the name Thomas de Somerby and the date of 1306. The church is of national and international significance because of its association with the Newton family of Woolsthorpe Manor. A Newton family chapel or aisle was established in about 1600. Isaac Newton was baptised in the church in 1642 and his parents are buried in the church. The original Newton chapel along with associated items was largely obscured by the alterations of 1876.

The project

The project aims to make this building more usable for members of the local community and visitors from further afield by adding a servery, toilets and other modern amenities, to restore the Newton family chapel and to create a heritage learning centre focussed on science and faith in the life and work of Isaac Newton, with links to the family home of Woolsthorpe Manor.

In order to facilitate this, we are seeking an architect to help us consider the various options available to us to ensure this building is fit for wider community and tourist use whilst conserving its significance as a Grade I listed building, including the remaining medieval fabric and its primary use as a place of worship. This will enable the PCC to put forward firm proposals for the final project to the Diocesan Advisory Committee, Historic England and various funders.

Key outputs for this brief

The appointed architect will support the PCC to undertake project development work to support a submission of a Heritage Grant bid for HLF funding

As part of the project development work, prior to a round one application, the key outputs required from this brief will be:

- An options appraisal exploring the capital works options.
- Outline architectural drawings and costings to RIBA Stage 1 (as a minimum) for the preferred option.
- Identification of all work required for the capital works project during the HLF development stage and delivery stage.

- Support the PCC in developing briefs for the capital work required in the development stage and in the identification of all costs for the capital works project during the HLF development stage and delivery stage.

The brief – in detail

The PCC is seeking an experienced architect to support the church to plan the reordering of the building and the improvements and developments outlined above. This will include the construction of two toilets outside and adjacent to the church.

The architect will work with the Newton Project Steering Group to:

Produce an options appraisal to recommend the options (and identify a preferred option) for developing a project that offers:

- excellent community facilities
- improved spaces for community meetings and heritage activity
- and an improved and better cared for church.

Support the PCC to undertake community, stakeholder consultation and consultation with advisory and statutory bodies. Take into account the consultation findings in the development of the preferred option.

Elements that this new facility and improvements in the church will encompass have been identified by the PCC as needing attention and include:

- The restoration of the Newton chapel including providing disabled access
- Removal of the organ and reinstating the vestry
- The provision of toilet facilities
- The creation of a heritage learning centre and interpretation
- New commemorative stained-glass window for the Newton chapel
- Served
- Explore new heating options
- Flooring
- Storage
- Sound and lighting inside and outside the building
- Seating
- New water, gas and upgraded electricity supplies
- Moving the font
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- Produce drawings and costs, reflecting the preferred option, suitable for a round one HLF application, including architectural elements up to and including RIBA work stage 1, and, if appropriate, plans for external toilets in readiness for a planning application to SKDC.
- Identify and advise on the work to be undertaken at the development and delivery stages (and associated costs) in relation to capital works, which will/may include:
 - ground investigations
 - surveys
 - timetables
 - professionals to be employed and briefs for those professionals (robust costs and fees for these services)
 - consultation with statutory and advisory bodies.
- Draft specifications for associated repair and conservation works (see Quinquennial Inspection Report 2014).
- Work with the Heritage Engagement Officer on the most appropriate forms of interpretation.

- Attend meetings of the Newton Project Steering Group and Colsterworth PCC to agree the preferred way forward.

Project management and monitoring

The client for the work is the St John the Baptist Church. Overall responsibility for the project will be with Peter de Voil, Project Leader.

The project team

The specialist will also work with a project team whose members will include members of the church, other consultants and advisors from the Heritage Lottery Fund.

Tendering process

The specialist should provide a project design in response to this brief, setting out how the plan will be approached, the method of working, and any matters not covered by the brief.

To tender please submit a response to the brief, setting out:

- who will do the work
- how it will be done
- the names and CVs of proposed team members and their specific responsibilities and any arrangements for subcontracting parts of the work
- the cost of the work, including a resource plan showing the breakdown project stages
- examples of relevant previous work
- the extent of professional insurance or indemnity cover
- at least two referees.

For any queries or questions please contact Peter de Voil.

Tel: 01476-860811

Email: devop@btinternet.com

Tenders should be sent by post or email to Mrs Frances Bell, Church Development Officer, Edward King House, Minster Yard, Lincoln, LN2 1PU. Email: fran.bell@lincoln.anglican.org by

Envelopes should be marked "Tenders for HLF Project - confidential."

Successful tenderers will be selected on the basis of:

- Relevant skills and experience
- Understanding of the brief
- Quality of method statement and approach
- Price (see above).

Thank you for your interest. We look forward to receiving your tender.